Superintendent's Message

Dear Colleagues,

As you know, this week is Teacher Appreciation Week across our country. I was honored to deliver a recorded message to teachers across the state this week, and I'm sure that each of you will go out of your way to show gratitude and respect for those who serve our children. I hope you will also be able to take some time to reflect on the teachers in your own life and, in whatever way, wherever they are, to express your appreciation. I see my teachers too rarely. But I had the chance recently to see a number of them for the first time in a while. And I was struck, now many decades later, by how easy our conversations were, as if we had just seen one another for class that very day. In spite of our distance in years and miles, they rank among the people closest to my mind and heart. I am forever grateful to them.

In some sense, the recent ongoing push for pay increases in the Legislature is an administrative tribute to our collective admiration for the teachers in our lives. While it does not and could never fully express the respect teachers deserve, it seeks to pay respect. Yesterday, as you may know, the House Appropriations committee passed a budget bill that expands the teacher pay increase to $1200 annually and that increases support staff pay by $600 (the House budget does not include additional funding for school systems, however). The full House will meet on the budget Thursday before the bill heads to the Senate for its consideration and modifications.

Having already sent the Legislature an MFP that included pay increases of $1000 and $500, as well as a 1.375 percent increase for school systems, BESE met earlier today to listen to stakeholders and discuss the MFP. The board took no action, allowing the Legislature to continue its consideration of the formula BESE already submitted. In the coming weeks, the Senate begins its review and determines what changes it wishes to make to the House version of the budget. During this same time period, BESE may or may not decide to meet again to take up the formula. Such a meeting would likely take place weeks from today.

I will continue to provide updates on the MFP and other financial issues. In the meantime, my thanks to you for your teaching and your service

As always, thank you for all you do for our children,

John

In This Issue:

- Action Items for Charter Schools
- LEA Support
- Family Engagement
- Assessment and Accountability
- High School Pathways
- Educator Preparation
- Special Education
Action Items for Charter Schools

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Owner(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/13/19</td>
<td>Submit Teacher Leader Advisor (TLA) Applications</td>
<td>School leaders and teacher leaders</td>
</tr>
<tr>
<td>5/15/19</td>
<td>Complete board member financial disclosure forms</td>
<td>All charter school board members</td>
</tr>
<tr>
<td>5/17/19</td>
<td>Complete CVR roster verification</td>
<td>Data coordinators and data managers</td>
</tr>
<tr>
<td>5/31/19</td>
<td>Submit 2020 ESSA MOE and 2020 IDEA MOE Verification (eligibility review)</td>
<td>Business managers &amp; financial officials</td>
</tr>
<tr>
<td>ASAP or by 6/14/19</td>
<td>Register for the Teacher Leader Summit sessions of your choice in the Sched app</td>
<td>All Teacher Leader Summit attendees</td>
</tr>
<tr>
<td>6/30/19</td>
<td>Submit the Sponsor Site Information form</td>
<td>CEOs and school leaders of closing, changing or new schools</td>
</tr>
<tr>
<td>7/1/19</td>
<td>Submit the selection form for Pupil Progression Plans</td>
<td>CEOs and Pupil Progression Plan coordinators</td>
</tr>
</tbody>
</table>

LEA Support

New: Updates to 2019-2020 School System Support Calendar

The 2019-2020 School System Support Calendar has been updated to include the following changes that are highlighted in yellow within the calendar.

- Updates to the 2019-2020 Assessment and Accountability Office Hours and Monthly Calls
- Addition of the monthly release of Classroom Chronicles

Please email districtsupport@la.gov with questions.

New: Pilot Opportunity: Great Minds PhD Science Grades 3, 4 or 5

Great Minds, creator of Eureka Math and Wit & Wisdom, is offering teachers and students in grades 3, 4, or 5 the opportunity to pilot high-quality lessons in the PhD Science program. The grade 4 program was the first science curriculum to be rated Tier 1 in the Louisiana IMR process.

Through this pilot opportunity, students will explore the Changing Earth to answer the question: How are Earth's rocks layers uncovered? Educators interested in trying these lessons in their classrooms can use this link to learn more and register to join the pilot program.

For additional information, please reach out to Margaret.Goodner@greatminds.org.

New: Science Summer Professional Development Opportunities

<table>
<thead>
<tr>
<th>Great Minds PhD Science Launch Grades 3-5</th>
<th>July 9 and 10 at Ouachita Parish School Board (Monroe)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>July 11 and 12 at East Baton Rouge Parish Professional Learning Center (Baton Rouge)</td>
</tr>
<tr>
<td></td>
<td>July 16 and 17 at Acadiana High School (Lafayette)</td>
</tr>
</tbody>
</table>

For registration information and questions, contact margaret.goodner@greatminds.org.

<table>
<thead>
<tr>
<th></th>
<th>June 3-6, July 7-9, or July 22-26 at Louisiana Tech University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration is available online.</td>
<td>Contact <a href="mailto:dmadden@latech.edu">dmadden@latech.edu</a> with questions.</td>
</tr>
</tbody>
</table>
New: Science Curriculum Updates

As school systems consider science curriculum for the 2019-2020 school year, the following high quality options are most closely aligned to the standards.

<table>
<thead>
<tr>
<th>Grades</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-2</td>
<td>Option 1: Use the scope and sequence documents</td>
</tr>
<tr>
<td>3-5</td>
<td>Option 1: Great Minds PhD Science</td>
</tr>
<tr>
<td>6-8</td>
<td>Option 1: IQWST Activate Learning NEW</td>
</tr>
<tr>
<td></td>
<td>● Grade 6 earned a Tier 1 rating.</td>
</tr>
<tr>
<td></td>
<td>● Grades 7 and 8 are currently under review with expected completion in early June.</td>
</tr>
<tr>
<td>HS</td>
<td>Biology: Inquiry Hub (IHub) (open sourced)</td>
</tr>
<tr>
<td></td>
<td>● Linked in scope and sequence documents</td>
</tr>
<tr>
<td></td>
<td>● Submitted for IMR in January 2019</td>
</tr>
</tbody>
</table>

Please contact stem@la.gov with questions.

New: EAGLE LEAP 2025 Practice Test Assessment Items

LEAP 2025 Practice Test assessment items have been added to EAGLE for grades 3-8 and Biology. (Note: The technology enhanced items associated with these sets are not available in EAGLE.)

For a complete listing of science items in EAGLE, see the Appendix of A Teacher's Guide to LEAP 360.

Please contact classroomsupporttoolbox@la.gov with questions.

Reminder: Release of 2019 Teacher Leader Session List and App

Please share with all educators attending the Teacher Leader Summit.

The 2019 Teacher Leader session list and app are now available. All registered attendees will receive a notification from SCHED with instructions for downloading the app, or you can search for it in the app store under “2019 Teacher Leader Summit.”
This year, registered participants will be able to build their schedule and reserve seats for all sessions in advance of the event. Seating in each session is available on a first come, first served basis. Registrants are strongly encouraged to reserve a seat in the sessions of their choice in the Summit App, or desktop version of Sched, as soon as possible. If a session is full, participants can still add it to their schedule and get on the waitlist. Participants will be required to print their schedule from the app and present it to room attendants to gain entrance into sessions.

A variety of sessions will be offered each day, for all types of educators, therefore participants should plan to attend all three days. A list of priority sessions by participant type is available to help participants build their schedule. Ed Talks are also back this year offering participants with thought-provoking sessions led by some of the leading voices in education, on how schools and school systems can ensure meaningful growth for every child, every day.

As a final reminder, all Summit participants must register by June 14 to secure the regular registration rate. On-site registration will be available at the rate of $60 per day and by credit card only.

View the Summit Overview for event details, or email louisianateacherleaders@la.gov.

**Reminder: Financial Disclosures Submissions**

Bulletin 126 requires all charter school board members to file annual Tier 3 financial disclosures. These documents must be filed annually by May 15th. The report must be filed each year the office or position is held and the year following the termination of the office or position. The submission due on May 15th, 2019 covers activity during the 2018 school year. The Tier 3B annual financial disclosure form can be found [here](#). If you have questions about the Tier 3 Financial Disclosure Form requirement, please see this FAQ from the Board of Ethics.

**Reminder: 2019-2020 Pupil Progression Plan**

Please share with superintendents and Pupil Progression Plan Coordinators.

Pupil Progression Plans are the policies and guidelines local school systems use to determine whether students will be promoted to the next grade, retained in the current grade, or advanced to higher grades. The plans also outline the criteria for high school graduation.

For 2019-2020, school systems will have the following options as it relates to the Pupil Progression Plan (PPP):

- Retain the locally approved Pupil Progression Plan for the 2019-2020 school year
- Submit a locally approved addendum outlining Pupil Progression Plan updates for the 2019-2020 school year no later than July 1
- Submit a new locally approved Pupil Progression Plan for the 2019-2020 school year no later than July 1

By July 1, school systems should either submit the selection form indicating they will retain the previously approved Pupil Progression Plan, submit an addendum, or submit a new plan. All submissions should be sent to ppp@la.gov.

Please contact ppp@la.gov for more information.

**Family Engagement**

**Reminder: Parent Guides to the ELPT and LEAP Connect Student Reports**

Please share with principals and teachers.

Parent Guides to the LEAP Connect and ELPT Student Reports are available in the Family Support Toolbox library and should be sent home to families with the student reports in May. The guides, available in English, Arabic, Spanish, and Vietnamese, help parents understand the various components of the reports and how the results should be used to identify additional supports students may need.

Email assessment@la.gov with questions.

**Assessment and Accountability**

**New: Release of Class of 2018 Results**

Over the course of the next two weeks, the Department will celebrate the Class of 2018 as the most successful class in Louisiana history through a series of data releases. Here are the details of these events.
<table>
<thead>
<tr>
<th>Action</th>
<th>Release date and format</th>
<th>Data included</th>
</tr>
</thead>
<tbody>
<tr>
<td>School systems receive individual graduation and career credential data files</td>
<td>May 13, FTP</td>
<td>Individual school system and school-level cohort graduation and career credential data for Class of 2018</td>
</tr>
<tr>
<td>Class of 2018 results briefing for superintendents and charter school leaders</td>
<td>May 14, briefing at 11:30 a.m.</td>
<td>Class of 2018 performance data</td>
</tr>
<tr>
<td>Superintendents and charter school leaders receive public cohort graduation and career credential data, and TOPS eligibility data files</td>
<td>May 14 after 5:00 p.m.; email from Asst. Superintendent Baghian</td>
<td>Statewide, school system, and school-level cohort graduation and career credential data, and TOPS eligibility data files for Class of 2018; to be posted in Data Center on May 15</td>
</tr>
<tr>
<td>Class of 2018 Press Conference</td>
<td>May 15, press conference at 8:30 a.m. (Claiborne Building, Baton Rouge)</td>
<td>Class of 2018 performance data</td>
</tr>
</tbody>
</table>

Class of 2018 college enrollment data will be released later this month. Additional details will be provided in the school system newsletter.

Email assessment@la.gov with questions.

**New: Accountability Commission Meeting May 13**

The Accountability Commission will meet at 1:00 p.m. on May 13 in the Thomas Jefferson room of the Claiborne Building (1201 N. Third Street, Baton Rouge). The agenda will be posted on the BESE website; however, the meeting can be viewed live.

Please contact jill.zimmerman@la.gov with questions.

**New: For District Testing Coordinators**

**General:**

- The 2018-2019 Assessment Month-by-Month Checklist is located in the Assessment Library.
- All changes to secure shipping addresses, DTCs, or Accountability Contacts must be submitted to the Department using the DTC and Accountability Contact Update form found in the Assessment Library.
- The updated Central Office Testing Site Manager is now available for download in eDIRECT under the Downloads tab. Central Office will replace the TSM for the 2019-2020 school year and must be installed prior to August.

**K-2 Pilots**

- May 6-17: Instead of administering the Second Grade Checkup to students, the Department will be collecting feedback through a survey of all teachers and school system personnel involved in the pilot this spring. The survey will include sample test questions for teachers and students to interact with and questions on administration, reporting, and accountability. The survey will be emailed to school system contacts, administrators, and teachers. **Participants will have May 6-17 to complete the survey.**

**K-3 Assessments**

- School systems must complete the K-3 Screener survey to indicate the assessment choices for their school system. The survey must be completed by May 17.

**LEAP 2025**

- Now through May 17: High School LEAP 2025 testing window
- All 3-8 testing irregularities and void forms should be submitted to assessment@la.gov by Friday, May 10.
- Seniors needing to take a LEAP 2025 assessment must be placed into the Senior form in eDIRECT. All underclassmen should be placed in the regular form in eDIRECT. All students regardless of grade levels can test in the same physical location.

**LEAP 360**

- School systems that use LEAP 360 during the 2019-2020 school year will not be required to pay an annual fee; however, they will be required to sign a Memorandum of Understanding (MOU) to protect the item and test content. Submit the signed MOU to assessment@la.gov.
LEAP Connect:

- **By Friday, May 10:** LEAP Connect/LAA1 student results will be posted in [eDIRECT](#) under Report Delivery and View Reports, and posted to the Department's [Data Center](#). Additional guidance on viewing reports in [eDIRECT](#) is located in the [eDIRECT User Guide](#). The **Parent Guide to LEAP Connect Student Reports** should be sent home with the report.

ELPT

- **By Friday, May 10:** ELPT student results will be posted in the AIR Online Reporting System (ORS) that is accessed through the [ELPT portal](#), and will be posted to the Department's [Data Center](#). The [ORS User Guide](#) is available in the ELPT portal.
- The **Parent Guide to the ELPT Student Reports** should be sent home with the report in the parents' native language.

ACT and WorkKeys

- **Important WorkKeys Score Report Update:** School Test Coordinators can now access student score reports in the [Validus](#) Online Reports Portal for students taking the WorkKeys assessments online. Score reports for WorkKeys assessments taken on paper will be available in the portal on May 15.
- The [ACT Score Report Schedule](#) and the [WorkKeys Score Report Schedule](#) can be found on the [ACT State Testing](#) site. Please refer to this schedule for estimated access and delivery dates.
- Student should begin checking their myworkkeys.com accounts for scores and NCRCs if earned. Students may contact the WorkKeys customer service helpdesk at 800-WorkKey (967-5539) for help accessing their accounts.
- **No later than June 10:** WorkKeys Summary Score Reports and Roster Score Reports will be available in the Online Reports Portal in [Validus](#). The [WorkKeys Online Reports Portal User Guide](#) has descriptions of each report and instruction for running the reports.
- **No later than July 2:** ACT school and district level reports will be available through [PANext](#). Reports must be downloaded before PANext is activated for the 2019-2020 school year, which is usually the beginning to mid-August.

Assessment Administration Support and Training Office Hours will not be held April 23.

The next Assessment and Accountability **Monthly Call** will be May 14 at 1:00 p.m.

- **Webinar Link:** https://ldoe.zoom.us/
- **Webinar Phone Number:** 669-900-6833
- **Meeting ID:** 393463942

The [Office Hours Questions and Answers](#) document is posted in the [Assessment Library](#). Email assessment@la.gov with questions.

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### High School Pathways

**New: 2019-2020 Course Choice Catalog**

Please share with professional school counselors and district high school coordinators.

**Registration for Course Choice 2019-2020 will open on July 1.** The preliminary [2019-2020 Course Choice Catalog](#) is now available. Schools will register students directly with the course provider, colleges, and/or universities. Please refer to the [Course Choice Registration Instructions](#) for details on this process. Once students are registered, schools should document enrollments in the [Course Choice Reporting System](#).

Course Choice provides students and schools with access to a broad variety of course offerings from online, face-to-face, industry training, and dual enrollment course providers.

For more information, please contact sca@la.gov.

**Reminder: Advanced Placement Professional Development**

Please share with counselors, administrators, and AP teachers.

Advanced Placement (AP®) courses offer students the opportunity to earn college credit by taking rigorous courses in high school. In order to support educators teaching AP® coursework a summary of [professional development opportunities occurring during this summer](#) has been created.

For more information about any of these opportunities, please contact collegereadiness@la.gov.
Reminder: Schedule Changes for 2019-2020 Math Content Leader Trainings

A few minor changes have been made to 2019-2020 Math Content Leader training schedule to accommodate travel for northern school systems to the Teacher Leader Summit.

All math Content Leader cohorts will meet in New Orleans before the Teacher Leader Summit; however individual cohorts have been assigned a specific meeting day. The updated meeting dates for participants in each cohort are listed below:

Meet in New Orleans on Monday, June 24:
- Cohort 1 (New Orleans)
- Cohort 6 (Baton Rouge)

Meet in New Orleans on Tuesday, June 25:
- Cohort 2 (Baton Rouge)
- Cohort 3 (Ruston)
- Cohort 4 (Shreveport)
- Cohort 5 (Lafayette)
- Cohort 7 (Shreveport)
- Cohort 8 (Alexandria)

A revised training schedule has been posted to the Content Leader Library website. Please note that participants only attending Content Leader training on June 24 or 25 and not attending Summit do not need to register for Summit.

Please contact believeandprepare@la.gov for more information.

Reminder: Teacher Leader Advisor (TLA) Applications Now Open

The Department is now recruiting Teacher Leader Advisors. Any current Louisiana educator with 3+ years of experience is eligible to apply. The Department is searching for highly-motivated educators who are passionate about ensuring that high-quality materials are available to Louisiana students.

There is a specific need for expert educators in the areas of early literacy, intervention specialist, and K-12 science. Also needed are K-12 teachers across ELA and math content areas. Special education teachers who specialize in these areas are also encouraged to apply. Applications are now available and are due by May 13.

Please contact louisianateacherleaders@la.gov with questions.

Reminder: Join the Special Education Leader Monthly Webinar

The Department will hold its monthly webinar for school system directors, supervisors, and coordinators of special education on May 9 at 2:00 p.m. Topics will include upcoming deadlines, updates, guidance, and training opportunities. Pre-registration is not required.

- Webinar Date and Time: May 9 at 2:00 p.m.
- Webinar Link: https://ldoe.zoom.us/j/432848651
- Webinar Phone Number: 408-638-0968

(for dial-in only)
- Meeting ID#: 432848651

For more information, please contact specialeducation@la.gov.
Reminder: 2018-2019 Teacher Roster Verification for Value-Added Model (VAM)

Please share with principals and teachers.

The Curriculum Verification and Results (CVR) Reporting Portal roster verification ensures that teachers are assigned to the correct courses and classroom rosters of students for the purposes of value-added (VAM) analyses. The data in CVR will be used to calculate a teacher's VAM score even if the teacher and/or the principal do not verify the roster. Teachers instructing ELA, math, social studies (grades 4-8), and Algebra, Geometry, English I and English II EOC courses (all grades) should verify their rosters as they are eligible to receive VAM scores.

Now - May 17 (2 weeks): CVR opens for roster verification
This process is required and allows teachers and principals the ability to verify and correct records for specific courses and students. Data managers will use the system to track verification completion at the school system and school level. An updated CVR user guide is available to support educators in this process.

Please contact ldoecvr@la.gov with questions regarding roster verification, and compass@la.gov with general Compass related questions.

Finance

New: 70 Percent Instructional Requirement FY2017-2018

Please share with business managers and all other finance officials.

Per the MFP Resolution, LEAs must ensure that 70 percent of the local school system general fund expenditures are in the areas of instruction and school administration at the school building level. The instructional requirement calculation is complete for FY2017-2018, and an overview of the 70 percent expenditure process is now available.

The items listed below are available in each LEA's "edfin" FTP site.

- **70% Calculation Summary - 2017-18.pdf** is a one-page summary of LEA's 70 percent instructional requirement calculation.
- **Funds Proration.xlsx** provides a line-by-line item account of how each expenditure is allocated and the basis for that allocation.
- **Salary Distribution.xlsx** provides proration percentages by functional area based on PEP general fund salaries used to allocate AFR salaries, benefits, and certain other expenditures.
- **Staff-Student Distribution.xlsx** provides proration percentages by functional area based on PEP staff full-time equivalents (FTE) and separate percentages comprised of staff FTE and SIS student counts. These percentages are applied as indicated in the funds proration document.

Please review the data and contact ldoemfphelpdesk@la.gov with questions. A summary of this data will be presented to BESE at the June Finance Committee Meeting.

LDOE Contacts

John White
State Superintendent of Education
(toll-free) 877.453.2721
Twitter @LouisianaSupe

LDOE Links

LDOE Website
Contact Us

STAY CONNECTED